



NCC Bank RF

एन.सि.सि. बैंक अवकाश कोष
NCC Bank Retirement Fund

NCCB RF Form No. 2

Account Number:

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Client Code :

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RETIREMENT FUND ACCOUNT OPENING APPLICATION FORM

NCC Bank Retirement Fund
Bagbazar, Kathmandu
Nepal.

Date:

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^D ^D

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^M ^M

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^Y ^Y ^Y ^Y

I wish to open the under mentioned retirement fund account and undertake to comply, observe and be bound by the Rules and Regulations made and as may be amended by the NCC Bank Retirement Fund from time to time pertaining to such accounts:

Provident Fund Account Retirement Fund Account Gratuity Fund Account

Personal Details

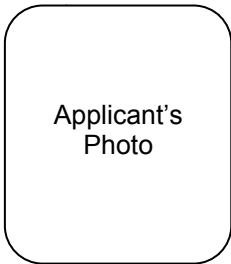
Name (IN CAPITAL): Sex: Male / Female
नाम(देवनागरीकमा): Marital Status: Single / Married
Permanent Address: District: MC/VDC: Ward No.: Tole/Street.: House No.: Tel. No.:
Present Address: District: MC/VDC: Ward No.: Tole/Street.: House No.: Tel. No.:
Telephone No.: Res: Off: Mobile: Email Address:
Office Name : Office Address:
ID Card No.: EPAN: Occupation: Existing Account if any:
Nationality: Citizenship No.: Place & Date of Issue:
Date of Birth: Passport No.: Place & Date of Issue:

Details of Family (Additional Information for KYC):

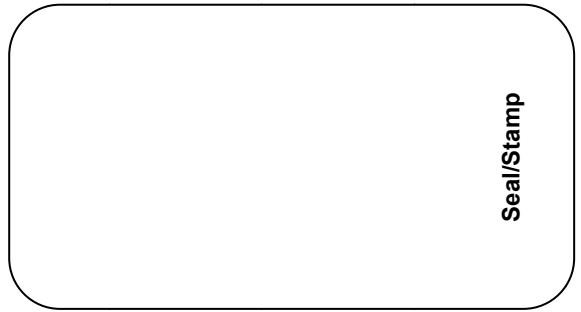
SN	Relation	Name	SN	Relation	Name
1.	Husband / Wife		5.	Son	
2.	Father		6.	Daughter	
3.	Mother		7.	Daughter-In-Law	
4.	Grand Father		8.	Father-In-Law	

Personal & Institution's Declaration

I /We hereby confirm that the information given above is true and correct.



Applicant's
Photo



Seal/Stamp

Signature/Thumb Impression of Applicant

Name of Applicant: _____

Date : _____

Authorized Signature

Name : _____

Position: _____

Name of Institution: _____

Nomination (Under Section 81 of the Banking and Financial Institution Act 2063)

I , hereby authorize following nominee(s) to receive any sums of amount which may be due to me from this account maintained with NCC Bank Retirement Fund in the event of my death:

Name of Nominee(Mr./Mrs./Ms.): **Relation:**

Son/Daughter/Wife of: **Date of Birth:**

Permanent Address: **Age:**

Contact Address: **Contact No:**



and in the event of my death during the maturity of the above nominee(s), I appoint following person to receive all monies due to me on behalf of nominee:

Mr./Mrs./Ms.: **Relation:**

Son/Daughter/Wife of: **Age:**

Permanent Address:



Signature of Applicant/Account holder
Name of Applicant / Account holder: _____ **Date :** _____

- Required Documents:** Citizenship Certificate Employee Identification Card
- Recommendation Letter from Institution
- Others (Pls. specify)

LOCATION MAP OF RESIDENCE

General Rules, Terms & Conditions for Account Operation at NCC Bank Retirement Fund

- The Retirement Fund Account shall be managed in accordance with the provision laid down in the 'Retirement Fund Management and Operation By-Laws 2059' approved by Inland Revenue Department of Nepal.
- All Retirement Fund accounts are non-operative individual accounts opened in the name of the employees and regulated by the institution employing them.
- Retirement Fund Depositor will be eligible to apply the Loan against retirement fund deposit only at least after one year of contributing on such retirement fund account upon the recommendation of the concerned Institution.
- The Interest Rate on Deposit and Loan against deposit shall be vary/fluctuate time to time as decided by the NCC Bank Retirement Fund Committee.
- If an employee retires from his/her service, he/she may request to the NCCB-RF along with retirement document of the institution for the final payment.
- Tax shall be levied on the final payment of the retirement fund deposit of an employee as per the prevailing provision of Income Tax Act/Regulation.
- In case of death of the beneficiary of the retirement fund, payment will be made to nominee if appointed. In case of non-appointment of nominee payment would be made as per Rule 8(2) of Retirement Fund Management and Operation By-Laws 2059 and prevailing Law of Nepal.
- The NCC Bank Retirement Fund will take utmost care to record all the entries correctly in the account of the constituent, but in case of any error the NCC Bank Retirement Fund reserves right to correct the entries without notice and recovery any amount due from the constituent.
- The NCC Bank Retirement Fund reserves the right to add/amend/alter any and/ or all the terms & conditions at any time and in any manner, which it deems necessary with or without notice to the account holders, however not in contradictory to 'Retirement Fund Management and Operation By-Laws 2059' approved by Inland Revenue Department of Nepal.

I hereby acknowledge that I have read and understood the terms and conditions mentioned herein and agree to be bound by the same. I further agree to abide by any amendments to the said terms and conditions made by the Bank from time to time with or without notice to me.

Signature of Applicant

For NCC Bank Retirement Fund's Use Only

Prepared by _____ **Checked by** _____ **Scanned by** _____ **Approved By** _____
Date:

- List of Pending Documents (if any):**
- 1)....., Obtained On
- 2) Obtained on

Checked & Verified By _____ **Reviewed Date:** _____